

A reminder that the working day calendar for 2016 should be set.

Annapurna 310.3 or later needs to be used for selecting 2016 in the procedure described below.

Setting Working Day Calendar.

This is done by going into Settings / Targets.

On the right hand side there is Working Days.

Select the year from the drop down list.

Enter the dates of any public holidays that are not being worked in the date picker. The list of public holidays is shown below. If a date is entered incorrectly then select the date from the list and click on remove.

There are also two tick boxes to indicate if Saturdays or Sundays are considered in the working day calendar.

When it is set up then press "Make Working Day".